



Enterprise Planning and Architecture Agency Communication Bulletin

Title:	Procurement of Information Technology Research & Advisory Services		
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Scope:	Executive Branch Agencies	Authority:	CGS § 4a-58
Distribution:	Commissioners, Executive Directors and Agency IT Managers		
Audience:	Executive Branch IT Managers and IT Staff		

Summary

From time to time, state agencies may have the need subscribe to IT research organizations such as Gartner or Forrester Research on matters related to information technology markets, practices and/or trends. In the past, agencies would have been asked to rely on the Request for Proposals process to develop the appropriate procurement vehicle to meet their needs. This has since changed.

Agencies that have the need subscribe to the services of an IT research organization, may do so by using General Letter 71, Section D as their purchasing authority.

Procurement Procedure

Agencies are asked to consult their agency's business office for further information on the procedures for procurements that fall under GL-71.

Point of Contact

Agencies with questions or comments may contact the Department of Administrative Service's Procurement Division by electronic mail at WeServeYou.DAS@CT.Gov or by phone at (860) 713-5095.

Resources

General Letter 71:

<http://das.ct.gov/images/1090/GL71%20current.pdf>

DAS Procurement Marketplace:

<http://das.ct.gov/cr1.aspx?page=8>